



myMarketplace is Northeastern University’s preferred channel for purchasing goods and is a convenient and easy to use online shopping site for authorized faculty and staff. Many of our myMarketplace suppliers offer automated electronic invoicing which creates a seamless transaction for both the user and the supplier.

As a myMarketplace user, you can:

- Purchase goods online from your desktop with any myMarketplace enabled supplier
- View your order history
- Create and manage favorites lists



















Link to myMarketplace: <https://northeastern.sollodtech.com/>

What can I buy in myMarketplace?

- | | |
|--|-----------------------------|
| Branded University Apparel | Medical Supply |
| Copy Center | Office Supplies |
| Food Services | Photography Supplies |
| Industrial Supplies | Scientific Equipment |
| Laptop, Monitors & IT Peripheral Equipment | Specialty Computer Hardware |
| Laboratory Products | Apple Services |

myMarketplace FAQs

How do I get access?	Follow the directions in this site https://finance.northeastern.edu/tools/mymarketplace/access
What suppliers can I purchase from?	See following page
What do I need to submit an order?	Index and account code
Will myMarketplace require approvals?	Yes, finance approval automatically requested by myMarketplace for purchases over \$10K
How will payment be processed?	Most suppliers submit electronic invoices directly to Payment Operations. Others require a corporate card at point of sale
Who do I contact when I have issues with access or with the site?	Open a ticket with financesystems@northeastern.edu
Who should I contact if I need assistance with an order or have supplier issues?	Email procurement@northeastern.edu

Logo	Supplier	Commodity	Supplier Contact	Email
	Club Colors	Branded University Apparel	Pat Azizi	pazizi@clubcolors.com
	NU Reprographics	Copy Center	Customer Service	nucopycenter@neu.edu
	NU MFD Program	Copy Center	Customer Service	MFDProgram@northeastern.edu
	America To Go	Food Service	Holly Sirois	holly.sirois@americatogo.com
			Georgeta Tampa-ZavoIU	accountant@americatogo.com
			Customer Service	customerservice@americatogo.com
	Rebecca's Café	Food Service	Anne Hopkins	ahopkins@rebeccasculinarygroup.com
			Customer Service	catering@rebeccasculinarygroup.com
	Grainger	Industrial Supplies	Timothy Morin	timothy.morin@grainger.com
	CDWG	IT Peripheral Equipment	Jonathan Williams	jonawil@cdwg.com
	SHI *	Laptop, Monitor and Peripheral Equipment	Jake Frith	newenglandedu@shi.com
			Stephen Deehan	stephen_deehan@shi.com
	GovConnection	Laptop, Monitor and Peripheral Equipment - Government Agency	Eric Sedlisky	Eric.Sedlisky@Connection.com
	Sigma-Aldrich	Lab & Production Materials	Peter Notarangeli	peter.notarangeli@milliporesigma.com
			Nicole Kelley	nicole.kelley@milliporesigma.com
			Daniel Demerit	daniel.demerit@milliporesigma.com
	Fisher Scientific *	Lab Equipment & Supplies	Amanda Romano	amanda.romano@thermofisher.com
	VWR	Laboratory Products	Tom Remmer	tom.remmer@avantorsciences.com
			Grace Coleman	grace.coleman@avantorsciences.com
	Medline *	Medical Supply	Casey Morris	CJMorris@medline.com
	Westnet	Medical Supply	Derek S.	dschwartz@westnetmed.com
			Robert Giddings	robert@westnetmed.com
			Tayla Sahyoun	tjsahyoun@westnetmed.com
			Jocelyn Pina	jpina@westnetmed.com
			Darlene Grimes	sales@westnetmed.com
	WB Mason *	Office Supplies	Joel Kershner	joel.kershner@wbmason.com
			Gary Monaco	gary.monaco@wbmason.com
			Bill Domack	bdomack@gablanco.com
	GA Blanco and Sons Inc.	Office Supplies	Bill Domack	bdomack@gablanco.com
	B&H Photo	Photography Supplies	Jason Schwartz	eprocurmentsupport@bhphoto.com
			Shelly Levee	arbilling@bhphoto.com
	SU Group	Scientific Equipment	Customer Service	info@su-group.com
	Dell *	Specialty Computer Hardware	Andy Meyer	andy_meyer@dell.com
			Greg Varay	Greg.Varay@dell.com
	Apple	Apple Services	Kevin Black	kblack@apple.com