

# Northeastern University Institutional ID Numbers

Proper Usage of Each

## Federal ID (EIN) Number

- An EIN is assigned by the IRS (Internal Revenue Service)
- An EIN is used to hire employees
- An EIN is used to file business taxes
- An EIN is used on credit applications
- An EIN is used on contracts & business applications

**04-1679980**

## State Tax Exemption Number \*

- A State ID Number is Assigned by the state
- State ID Numbers are used to collect sales tax from clients and to avoid sales tax to suppliers
- State ID Numbers are used to file Sales Taxes
- A State ID Number is also known as Sales Tax permit, Certificate of Authority, Reseller Permit and Sales and Use Tax Number

**10702102**

## DUNS Number

- A DUNS number is assigned by the credit reporting agency, Dun & Bradstreet
- A DUNS number is used to create and maintain a business credit profile for the University

**001423631**

\* **THIS IS A NEW NUMBER as of January 4, 2019. Please provide to suppliers who request our Sales Tax Exemption Number.**